

**HIGH HALDEN PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
**held on the 13 June 2022 at 7pm in the Memorial Hall**

**Ward Member Alan Pickering explained that Dr Robert Taylor sadly passed away a few weeks ago and paid a tribute to his dedication as a previous Ward Member and Parish Councillor.**

**32/22 Present and Apologies**

**Present:** Cllr Robinson (Chairman), Cllrs: Mr. Drury, Mrs. Harris, Mrs. Pickering, Mr. Sargent, Mrs. Wheeler

**In Attendance:** Mrs L Goldsmith (Clerk), Cllr. Pickering (Ward Member), 6 members of the public

**Apologies:**

An apology was received from Cllr. Dawes and the reason for absence was accepted.

**33/22 Declarations of Interest**

Cllr Mrs Pickering: Voluntary Declaration as the spouse of the ward member.

Cllr. Mrs Harris: Declaration of interest as Treasurer for one of the football clubs and abstained from the discussion and decision making on item 38/22-1.

**34/22 Minutes of the meeting of the 9 May 2022**

**Resolved: That the Minutes of the Annual Parish Council meeting held on the 9 May 2022 be approved and confirmed as a true record.**

**35/22 Report from the Clerk (information purposes only)**

The Clerk explained that the Parish Council is still seeking suitable land for allotments in the village to either lease or purchase. Speedwatch is taking place most weeks and more volunteers would be welcome.

**36/22 Open Session**

A member of the public spoke against planning proposal 22/00791/AS – Bridge Park, Shawlands Lane, High Halden.

A member of the public asked if the Parish Council could monitor the enforcement action against The Stables, Redbrook Street now that the planning proposal has been withdrawn.

A member of the public voiced their concern about their perception that the Borough Council do not always seem to take on board comments made by the Parish Council in respect of planning proposals. Cllr. Robinson explained the process on planning consultation and the role of the Parish Council.

**37/22 PCSO/Community Warden Report**

Members were pleased to hear that Kate Richards is the PCSO again for High Halden and hopes to attend a meeting soon.

**38/22 Football pitches**

/22-1 To review the annual fee for the hire of the pitches

**Resolved: To keep the annual fee hire for both Hornets and Brewmasters at £264.00 for the year.**

*(Cllr. Harris abstained from the above vote)*

/22-2 To discuss the current football pitch provision and future requirements

It was acknowledged that there is growing pressure on the current pitches as each football club grows. It was suggested that both clubs should meet and discuss their requirements and formulate a plan. It was agreed that there was no suitable land to create an additional pitch.

**39/22- Civil Society Recycling Initiative**

Tenterden is piloting a civil society recycling initiative and has installed three bins to receive biscuit wrappings, soft plastic bread wrappings and plastic dishwasher tab bags. This free recycling scheme is being offered by Terracycle. Two bins could be made available for High Halden. Cllr. Robinson explained that representatives will attend the next Parish Council meeting to discuss the scheme and to answer any questions.

Initials: .....

**40/22 To receive the Annual Governance and Accountability Return for the year ending 31 March 2022**

**a) To receive the Internal Auditor's Report and note its contents:**

The Clerk has circulated the Internal Auditor's Report. It was noted that the Parish Council in future needs to formally adopt the budget and not just approve it as specified in the Local Government Act 1972. The agreement of the calculations of spend, receipts (apart from precept) and transfers to/from reserves within the budget are required by the Local Government Finance Act 1992 section 49a.

**Resolved: That the report of the Internal Auditor be received and the proposed recommendation noted.**

**b) To receive the Annual Internal Audit Report for 2021/22:** Received and noted.

**c) To approve the Annual Governance Statement 2021-22 (Section 1) and accompanying report prepared by the Clerk:**

**Resolved: That the Annual Governance Statement 2021-22 be approved and for the Clerk/RFO and Chair to sign.**

**d) To approve the Accounting Statements 2021-22 (Section 2):**

**Resolved: To approve the Accounting Statements 2021-22 and for the Chair to sign.**

**e) To set the commencement dates for the exercise of Public Rights:**

Said dates are the 16 June 2022 to the 28 July 2022.

**41/22 Planning**

The Chair invited Cllr. Pickering to lead on the planning proposals

**Planning applications**

**To discuss any planning applications received:**

**22/00791/AS – Bridge Park, Shawlands Lane, High Halden**

Proposed two storey rear and side extension with single storey element to rear

**Resolved: We strongly object. The house was built in 1989 on the modest site of a bungalow and extended over the years to significantly more than 50% together with an annexe. The proposed enlargement to the side and rear will almost double its size again taking the whole dwelling to almost 'hotel' size. Such size is, and will be significantly out of place with neighbouring properties. There appears to have been no consultation with the immediate neighbours who have subsequently submitted objections and their reasons. We request an urgent site visit by officers to look at the small fragile bridge which all building vehicles would have to cross to access the said property.**

**22/00728/AS – 25 Hopes Grove, High Halden**

Single storey extension with 2no. rooflights.

**Resolved: No comment**

**22/00772/AS – Building A, New Barn Farm, Ashford Road, High Halden**

Variation of condition 2 (Approved plans) on planning permission 20/0800/AS. To amend internal wall position first floor and to add roof solar array to unit 1. Amend wall positions ground and the first floor, add a roof solar array to unit 2 and amend the wall position of the first floor of the garage for unit 2. To add roof solar array units 3-5 and amend carports from 3 bay to 2 bay for units 3-5.

**Resolved: Support and we welcome the use of renewable energy.**

**22/00729/AS – Tiffenden Oast, Harbourne Lane, High Halden**

Proposed single storey side extension, erection of porch and internal alterations.

**Recommend: No comment**

**22/00666/AS – Tiffenden House, Harbourne Lane, High Halden**

Proposed garage and side extension.

**Noted: Now approved.**

**22/00635/AS – Agricultural Buildings at Egerden Farm, Martens Lane, High Halden**

Change of use from Agricultural to dwelling houses. Conversion of 1no. building, together with demolition works, into 3no. dwelling houses with associated parking, garden, landscape and biodiversity enhancements.

**Resolved: Object. There are several agricultural buildings on this farm which are up for sale and we believe the conversion of 1 unit to 3 dwellings will leave the other agricultural buildings on the farm available for further development. The remaining redundant barns could be changed into a number of dwellings thereby creating a large residential estate that is far away from the amenities of High Halden and further urbanising the countryside around High Halden outside the village envelope.**

Initials: .....

**22/00605/AS – Hallmark Farm, Ashford Road, St Michaels**

To replace the approved Unit 4 of application 19/01525/AS with a new unit to provide ancillary space and services to units 1, 2 and 3 and amendments to parking layout.

**Resolved: No comment**

**Approvals:**

**20/01147/CONA/AS – New Barn Farm, Ashford Road, High Halden**

Discharge of condition 3 (Materials), 6 (Refuse/Bike Storage), 7 (Walls and Fences), 9 (Biodiversity Enhancements).

**20/01147/CONB/AS – Building A, New Barn Farm, Ashford Road, High Halden**

Discharge of condition 8 (Landscaping Scheme).

**22/00460/AS – Tequilla, Ashford Road, High Halden**

Certificate of Lawful Development: Proposed means of enclosure along the entire front boundary of the property for a length of 22.6m, in the form of double gates, plus fences and walls not exceeding one metre in height.

**17/00952/CONA/AS – Land East of Hope House, Ashford Road, High Halden**

Discharge condition 9 (Construction & Transport Management Plan), 17 (Boundary Treatments), 18 (Landscape Management Plan), 19 (Ecological Mitigation and Enhancement Strategy), 27 (High Speed Fibre Optic Broadband).

**21/01572/CONA/AS – Land East of Hope House, Ashford Road, High Halden**

Discharge of conditions 2 (Joinery), 7 (Broadband/Openreach layout).

**Refusal:** None to consider

**Withdrawn:**

**22/00529/AS – The Stables, Redbrook Street, High Halden**

Change of use of land from agricultural to residential to incorporate a shepherd hut, timber storage shed and an expanded gravel driveway with joining walkway.

**22/00403/AS – Coombewood Barn, Redbrook Street, High Halden**

Proposed two storey front extension to dwelling.

**Other Planning Matters:**

**Willow Paddock/Pillreed Cottage, Plurenden Lane, High Halden** – It was noted that enforcement has been advised of presence of machinery on the site and is monitoring the site.

**22/00086/AS - Durrants Court Granary planning 22/00086/AS** – Members noted that the applicant has been advised to contact the Planning Department as a planning decision has still not been issued despite being due on the 31 March 2022.

**20/01473/AS – Caravan 1, Planesfield, High Halden** – It was noted that an appeal has been made to the Planning Inspectorate.

**42/22 Financial Report**

**44/22-1 Proposal to purchase a replacement noticeboard for The Chennells:**

The Clerk has circulated some quotes and suggestions for a replacement noticeboard for The Chennells.

**Resolved: To place an order for a 2 bay man-made timber noticeboard from Greenbarnes for approximately £1500.00 excluding VAT and delivery.**

**42/22-2 Proposal to purchase a new lawnmower which will benefit the whole community**

**Resolved: To purchase a new Cobra 46SPB lawnmower for £367.00 excluding VAT from Webbs in Tenterden.**

**42/22-3 Proposal to purchase an industrial floor cleaner for the sports pavilion.**

The Clerk explained that the caretaker has advised that an industrial floor cleaner is required to ensure the sports pavilion floors are kept clean.

**Resolved: To purchase an industrial floor cleaner up to the value of £250.00 for the sports pavilion.**

**42/22-4 To agree payments in accordance with the Budget**

**Resolved: That the payments listed overleaf are authorised online by Cllrs. Dawes and Harris.**

Initials: .....

<b>Cheque/Transfer</b>	<b>Details</b>	<b>£</b>
Transfer	L Goldsmith (May Expenses)	110.00
Transfer	L Goldsmith (April)	507.40
Transfer	HMRC (April) L Goldsmith)	118.20
Transfer	Mint Fresh (Bus stop cleaning)	47.88
Transfer	Lionel Robbins (Internal Audit)	120.00
Transfer	Npower	119.16
Transfer	1/3 SLCC Membership	95.00
Transfer	Barrie Croucher (Caretaking Services April & May)	113.36
Transfer	L Goldsmith (Reimbursement noticeboards)	284.98
Transfer	L Goldsmith (Reimbursement 50% Norton annual fee, Microsoft annual subscription)	124.49
Transfer	Webbs (Lawnmower)	367.00
DD	Google Cloud	73.60

**Receipts:** None to note.

**Balances as at 13 June 2022**

**Unity Trust Account: £72,259.54**

**42/22-5 To review and adopt a Document Retention Policy:** Deferred to the next meeting.

**43/22 Reports**

**43/22-1 Ward member:** Ward Member Alan Pickering advised Members that the borough is fortunate to have a customer services department both at the main council offices in Ashford and in Tenterden. ABC ranks in the top 20 boroughs in the country for the highest recycling rates. The Finance Department at ABC has been very busy and has successfully paid out the government rebate of £150.00 to all property owners in Bands A-D in the borough. In the w/c 23 May 2022 the Planning Department managed to clear 168 planning applications of the 425 backlog and will be working hard to reduce this down further. Ward Member Alan Pickering advised that Sevington is now the largest inland port in the UK.

**43/22-2 Highways:** It was noted that the ATC surveys on the A28 have been completed and that the results are awaited. The Clerk was asked to find out why KCC has not installed the new gateway outside Halden Heights.

**43/22-3 Marketing/projects:** The Clerk will prepare the next edition of the newsletter with Cllr. Dawes.

**43/22-4 KALC:** Members noted the minutes of the meeting held on the 12 May 2022.

**44/22 Information item:**

**44/22 HHVEC Update**

**To receive a report on the Jubilee Celebrations:**

Members were delighted to hear that all of the Jubilee events had been very well attended and enjoyed by so many. Many favourable comments have been posted on Facebook and received by members of HHVEC. A debrief meeting is due to be held this week and to discuss further potential events. On behalf of Members Cllr. Harris thanked Cllrs. Robinson, Sargent and the Clerk for all their hard work in assisting with the organisation of the Jubilee celebrations.

**To receive and note the accounts of the HHVEC for the year ending the 31 March 2022**

Received and noted.

**44/22-2 Consultations:** Interim Polling Districts and Polling Place Review – noted.

**45/22 Items for the next Parish Council meeting**

To consider sending up a working group for hardship within the village

**46/22 Date of the next meeting**

**The next Parish Council Meeting will be held on Monday 11 July 2022 at 7pm in the Memorial Hall**

The meeting closed at 8.05pm.

Initials: .....